Estimate

Roofing estimate template

Estimate #

Date

Valid until

Job address

YOUR BUSINESS

Business name · phone · email · license # (if your state requires it)

PREPARED FOR

Customer name · phone · email

JOB

Example: Repair leak at chimney: replace step and counter flashing, replace damaged shingles

DESCRIPTION	QTY	UNIT	PRICE	TOTAL
Remove and replace chimney step and counter flashing	*1*	*ea*	*650.00*	*650.00*
Replace damaged architectural shingles	*2*	*sq*	*325.00*	*650.00*
Ice and water shield around chimney	*1*	*roll*	*120.00*	*120.00*
Haul away debris	*1*	*ea*	*75.00*	*75.00*

Grey rows are an example roofing job; write over them. Labor and materials on separate lines. Say who supplies what.

Subtotal	
Tax (%)	
Total	
Deposit to start	
Balance due on completion	

INCLUDED, EXCLUDED, AND ASSUMPTIONS

Example: "Rotted decking found when shingles come off is priced per sheet before replacing." "Shingle color matched as closely as available; an exact match on an older roof isn't guaranteed."

TERMS

Example: "Valid for 30 days. Deposit due on approval if listed, within your state's limit; balance due on completion by card, bank transfer or check."

Customer signature (approves the work and price above)

Date