Estimate

Pool service estimate template

Estimate #

Date

Valid until

Job address

YOUR BUSINESS

Business name · phone · email · license # (if your state requires it)

PREPARED FOR

Customer name · phone · email

JOB

Example: Replace 1.5 HP pump motor and shaft seal, clean cartridge filter

DESCRIPTION	QTY	UNIT	PRICE	TOTAL
Labor: replace pump motor	*1.5*	*hr*	*95.00*	*142.50*
Pump motor, 1.5 HP replacement	*1*	*ea*	*385.00*	*385.00*
Shaft seal and gasket kit	*1*	*ea*	*24.00*	*24.00*
Clean cartridge filter	*1*	*ea*	*45.00*	*45.00*

Grey rows are an example pool service job; write over them. Labor and materials on separate lines. Say who supplies what.

Subtotal	
Tax (%)	
Total	
Deposit to start	
Balance due on completion	

INCLUDED, EXCLUDED, AND ASSUMPTIONS

Example: "Does not include the wet end, impeller or plumbing unless listed above." "Electrical supply to the equipment pad must be in working order; electrical repairs quoted separately."

TERMS

Example: "Valid for 14 days. Parts carry the manufacturer warranty; 90 days on labor. Balance due on completion by card, bank transfer or check."

Customer signature (approves the work and price above)

Date