Estimate

Landscaping estimate template

Estimate #

Date

Valid until

Job address

YOUR BUSINESS

Business name · phone · email · license # (if your state requires it)

PREPARED FOR

Customer name · phone · email

JOB

Example: Repair three sprinkler heads and a zone valve, patch 120 sq ft of sod

DESCRIPTION	QTY	UNIT	PRICE	TOTAL
Labor: sprinkler repair and sod patch	*3*	*hr*	*70.00*	*210.00*
Rotor sprinkler head	*3*	*ea*	*19.00*	*57.00*
Zone valve diaphragm kit	*1*	*ea*	*18.00*	*18.00*
Sod, patch area	*120*	*sq ft*	*0.85*	*102.00*

Grey rows are an example landscaping job; write over them. Labor and materials on separate lines. Say who supplies what.

Subtotal	
Tax (%)	
Total	
Deposit to start	
Balance due on completion	

INCLUDED, EXCLUDED, AND ASSUMPTIONS

Example: "Does not include controller, wiring or mainline repairs found during the work." "Sod establishment depends on the customer's watering schedule; no warranty on sod after installation."

TERMS

Example: "Valid for 14 days. Materials billed as listed; quantities adjusted to actual at the rate shown. Balance due on completion by card, bank transfer or check."

Customer signature (approves the work and price above)

Date