Estimate

Gutter cleaning estimate template

Estimate #

Date

Valid until

Job address

YOUR BUSINESS

Business name · phone · email · license # (if your state requires it)

PREPARED FOR

Customer name · phone · email

JOB

Example: Clean and flush gutters on one- and two-story sections, flush downspouts

DESCRIPTION	QTY	UNIT	PRICE	TOTAL
Gutter cleaning and flush, one story	*160*	*ft*	*1.10*	*176.00*
Gutter cleaning and flush, two story	*40*	*ft*	*1.75*	*70.00*
Downspout flush and clear	*12*	*ea*	*5.00*	*60.00*

Grey rows are an example gutter cleaning job; write over them. Labor and materials on separate lines. Say who supplies what.

Subtotal	
Tax (%)	
Total	
Deposit to start	
Balance due on completion	

INCLUDED, EXCLUDED, AND ASSUMPTIONS

Example: "Debris bagged and left in the customer's yard waste bin unless haul-away is listed." "Loose hangers, leaking seams and damaged gutters are noted, not repaired; repairs quoted separately."

TERMS

Example: "Valid for 30 days. Weather may move the date; we confirm the day before. Payment due on completion by card, bank transfer or check."

Customer signature (approves the work and price above)

Date