Estimate

Chimney sweep estimate template

YOUR BUSINESS

Business name · phone · email · license # (if your state requires it)

Estimate #

Date

Valid until

Job address

PREPARED FOR

Customer name · phone · email

JOB

Example: Sweep wood-burning fireplace chimney, inspect, replace rain cap

DESCRIPTION	QTY	UNIT	PRICE	TOTAL
Chimney sweep, wood-burning fireplace	*1*	*ea*	*225.00*	*225.00*
Visual inspection with photos	*1*	*ea*	*0.00*	*0.00*
Stainless steel rain cap, installed	*1*	*ea*	*185.00*	*185.00*

Grey rows are an example chimney sweep job; write over them. Labor and materials on separate lines. Say who supplies what.

Subtotal	
Tax (%)	
Total	
Deposit to start	
Balance due on completion	

INCLUDED, EXCLUDED, AND ASSUMPTIONS

Example: "Repairs found during the inspection are quoted separately before any work." "Heavy glazed creosote removal is quoted separately if found."

TERMS

Example: "Valid for 30 days. Payment due on completion by card, bank transfer or check."

Customer signature (approves the work and price above)

Date