Estimate

Carpet cleaning estimate template

Estimate #

Date

Valid until

Job address

YOUR BUSINESS

Business name · phone · email · license # (if your state requires it)

PREPARED FOR

Customer name · phone · email

JOB

Example: Hot water extraction on four rooms and hallway, stairs, pet odor treatment, protector

DESCRIPTION	QTY	UNIT	PRICE	TOTAL
Hot water extraction, rooms and hallway	*5*	*area*	*45.00*	*225.00*
Stairs	*13*	*step*	*3.00*	*39.00*
Pet odor treatment, back bedroom	*1*	*room*	*35.00*	*35.00*
Carpet protector, living room	*300*	*sq ft*	*0.20*	*60.00*

Grey rows are an example carpet cleaning job; write over them. Labor and materials on separate lines. Say who supplies what.

Subtotal	
Tax (%)	
Total	
Deposit to start	
Balance due on completion	

INCLUDED, EXCLUDED, AND ASSUMPTIONS

Example: "A room is up to 200 sq ft; larger rooms count as two." "Some stains, including bleach spots, dyes and old pet urine, may not come out fully."

TERMS

Example: "Valid for 30 days. Payment due on completion by card, bank transfer or check."

Customer signature (approves the work and price above)

Date